

Rock Hall Yacht Club, Inc.  
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## **Board Minutes**

### **February 14, 2007**

The meeting, held at the Rock Hall Yacht Club, was called to order at 7:05 PM by Commodore Chip Lieber. Those present were: JoAnn Fairchild, Pat O'Connell, Chuck Parry, and Fred Welsh. Dyer Harris, Jennifer Lieber, Ron Mansfield and Jim Trammell were excused. Peter Metcalf and Sally Powell were absent.

As there was no quorum, no official business was conducted. Informal discussion ensued.

Pat O'Connell said he is reviewing prices for a tent and/or canopies for the Club deck. He suggested we present a plaque to Doug Hyatt in appreciation and recognition of the work he did on the roof.

On behalf of Dyer Harris, JoAnn Fairchild reported that 19 people have signed up for the Race Management seminar on February 24.

Commodore Lieber reported that Marian Simmons wants to sell 10 shares of stock back to the Club at the rate of \$200 per share.

Lieber reported that Maryann Ruehrmund, stock records manager, has requested permission to computerize stock records. Everybody agreed it is a good idea.

Fairchild signed two stock certificates.

Lieber acknowledged receipt of Jim Trammell's membership report. The group expects the proposed new members will be approved at the next meeting when there is a quorum.

Treasurer Fred Welsh gave his report, noting minor clarifications, and the group expects it will be approved at the next meeting when there is a quorum.

Chuck Parry floated the idea of appointing a responsible person as "officer of the day" at each club function, including private rentals.

The group discussed the club manager's recent e-mail about finding mold in the cooler. The group acknowledged that it is imperative to keep the walk-in and refrigerator clean and this is a dual responsibility shared by the club manager and our catering provider. It is the catering provider's responsibility to cover and label (with date) all food items. It was suggested that the Club Manager hold bi-monthly checks, perhaps on the 15<sup>th</sup> and

30<sup>th</sup> of each month, to ensure compliance. The catering/food service provider is responsible to the Club Manager and to the Social Committee. The club manager is responsible for general management of the Club and has the authority to deal with the catering/food service provider directly.

Lieber said that although we get discouraged at times about the quality of food or service with the existing catering provider, we need to come together until a better solution comes to light.

Discussion on board ethics ensued, including “best practices” of how we may professionally and discretely handle problems, assess job performance, and address “personnel” issues relating to employees, volunteers and board members.

Parry reported that he recently attended a US Sailing conference in New Orleans. He learned of an online regatta management system that may be of use to the race committee.

Parry reported that the sailing school webpage is done and the group was impressed. The group gratefully acknowledged Connie Ranney for designing the sailing school page and Nicholas Place for continuing to update and monitor the Club site.

JoAnn Fairchild reported that the Center for Environment & Society at Washington College is coordinating a sailing event/waterfront festival, for students, faculty and staff of the College, on September 22, 2007. She asked Dyer Harris and Chuck Parry for assistance in teaching students how to sail on that Saturday.

There being no further discussion, the group adjourned at 8:05 PM.

Respectfully submitted,

JoAnn Fairchild  
Secretary

*3/14/07*